



THE ROLE

Control Trainer Watch Manager

Department: Control
Role Code: CO08
Grade/Role: Watch Manager
Responsible to: Control Station Manager
Responsible for: N/A
Date Issued: 2024

Job Purpose:

To protect and save life, property, and the environment by being responsible for training in Control to ensure resilience and succession planning Managing the Control Training programme by

- designing, implementing, and delivering a framework of training for Control
- designing, implementing, and delivering a framework for maintenance of competence

that provides the both the foundation for Control staff operations and a clear pathway for career progression.

Main Duties and Responsibilities:

1. Design, implement and deliver a framework of training, development and maintenance of competence for all Control staff. This must incorporate:
 - a. Service policy and procedure, including any changes from time to time
 - b. National Operational Guidance (N.O.G.) that may be reviewed and updated from time to time, ensuring best practice
 - c. Equipping Control staff to contribute to the Incident Command structure
 - d. Learning outcomes from Operational Debriefs including but not limited to NOL and JOL.
 - e. The embedding of JESIP (Joint Emergency Services Interoperability Principles)
2. Design and deliver an annual Control training plan to meet Service delivery needs, liaising as appropriate with key stakeholders across the Service (including the Control Management team, the Operational Training Department and the Learning and Development team).
3. Develop a suite of training materials and courses ensuring they are maintained and updated in line with Service and national policy and guidance changes and developments.
4. Support and work with Control managers to identify and deliver the operational training and development needs of their teams.
5. Engage at national and regional level in order to establish best practice and share outcomes with other organisations to ensure interoperability.

Role Profile

6. Responsible for designing, planning, organising, and implementing the training programme for new Control recruits.
7. Completion of all required paperwork and processes to ensure compliance with Department's Quality Assurance framework document.
8. Positively contribute to a safe work environment ensuring compliance with Health and Safety, Risk Management, Business Continuity and Safeguarding policy and procedure. Protect all personal information in adherence with the Data Protection Act 2018.