



THE PERSON

Education Officer

Criteria	Essential / Desirable	Method of Assessment
Qualification		
Level 2 standard of education (e.g. GCSE or equivalent).	E	Application
Full Driving licence.	E	Application
Level 2 Safeguarding training	E	Application
Emergency Incident awareness training (first person on scene) and first aid training.	D	Application
Knowledge & Experience		
Experience of working independently and as part of a team using own initiative.	E	Application / Interview
Experience of delivering important information to diverse audiences, adapting presentation accordingly.	E	Application / Interview
Experience of delivering citizenship, PHSE or safety education programmes to young people across a wide age and ability range.	E	Application / Interview
Experience of delivering programmes to young people in an educational setting.	E	Application / Interview
Knowledge of the broader activities of Essex Fire & Rescue Service.	D	Application / Interview
Skills & Abilities		
Ability to provide guidance other colleagues in the delivery of programmes.	E	Application / Interview
Good written and verbal communication skills.	E	Application / Interview
Confident in using ICT systems such as Word, Excel, Outlook (may be role specific systems).	E	Application / Interview
Able to work on own initiative without constant supervision from line manager.	E	Application / Interview
Excellent interpersonal skills, able to communicate effectively and professionally to deliver important / difficult messages.	E	Application / Interview
Able to help others acquire knowledge and understanding.	E	Application / Interview

Person Specification

Ability to liaise with stakeholders to understand and adapt safety programmes to meet the learning needs of young people.	E	Application / Interview
Ability to quickly adapt to differing learning environments.	D	Application / Interview
Excellent time keeping.	E	Application / Interview
Other		
The ability to travel around the County.	E	Application Form
Willingness to work flexibly.	E	Application Form
Committed to safeguarding and promoting the welfare of children, young people and vulnerable adults.	E	Application Form
Contribute to a positive working environment ensuring commitment to equality and diversity.	E	Application Form