



THE ROLE

OCAT – Incident Command (Watch Manager B)

Department:	Learning and Development
Grade/Role:	Watch Manager B
Responsible to:	Station Manager – Operational Training
Responsible for:	No permanent line management responsibility

Job Purpose:

To protect and save life, property and the environment by designing and delivering high quality skills-based training across one or more operational training disciplines. Continually developing training and training materials and providing support and proactive advice and guidance as subject matter experts.

Main Duties and Responsibilities:

1. To assist in the design and delivery of courses to personnel employed or attending Essex County Fire and Rescue Service premises.
2. To attend and successfully pass the courses required to meet Learning and Development Department requirements. These will include (but not limited to), Operational Command Assessment and Training (OCAT)
3. To obtain an identified teaching qualification (level 3) and successfully complete an accredited level 3 Assessor course (assessing vocationally related achievement).
4. Maintain operational core skills in line with PDR requirements and the “Day Duty Officer Rider” scheme.
5. To be posted to a nominated base location at Kelvedon Park, but also deliver training and assessment at any location within the County of Essex in line with Grey Book terms and conditions.
6. To assess operational personnel in line with Department requirements, identify individual development needs and generate appropriate solutions for addressing those needs.
7. Completion of all required paperwork and processes to ensure compliance with Departments Quality Assurance framework document.
8. Completion of all standard office-based activities including responding to emails and completion of Risk Assessments.

Role Profile

9. Positively contribute to a safe work environment ensuring compliance with Health and Safety, Risk Management, Business Continuity and Safeguarding policy and procedure. Protect all personal information in adherence with the Data Protection Act 2018.
10. Any other duties commensurate with the responsibilities and grading of the post.