



THE PERSON

Fire Safety Officer (Protection)

Criteria	Essential / Desirable	Method of Assessment
Qualification		
Level 3 standard of education (e.g. A-Level) or equivalent experience, demonstrating a high level of numeracy and literacy.	E	Application
Full driving licence	E	Application
Level 4 BTEC Diploma in Fire Safety	D	Application
Knowledge & Experience		
Experience of analysing and interpreting information to develop solutions and solve problems	E	Assessment process
Understanding of building design and construction principles and applications, including application of fire engineering techniques	D	Assessment process
Understanding of how to control environmental risks, and hazards and risks relating to buildings and structures	D	Assessment process
Knowledge of the broader activities of Essex County Fire and Rescue Service and working with Trade Unions	D	Assessment process
Skills & Abilities		
Demonstrable ability to interpret, apply and enforce complex technical, legislative standards; ability to interpret and implement policies and procedures.	E	Assessment process
Excellent written and verbal communication skills	E	Assessment process
Able to comprehend, evaluate and present data.	E	Assessment process
Confident in using ICT systems such as Word, Excel, Outlook, PowerPoint, Database & Visio (and demonstrable ability to learn and use internal software packages)	E	Assessment process
Demonstrates attention to detail and works methodically, responding to changes to meet deadlines.	E	Assessment process
Excellent interpersonal skills, communicates professionally and develops constructive working relationships.	E	Assessment process
Excellent time management and planning and organisation skills.	E	Assessment process
Able to support changes in service provision in a positive and constructive manner.	E	Assessment process
Able to work on own initiative without constant supervision.	E	Assessment process
Proficient at assessing problems and determining the most appropriate action.	E	Assessment process
Able to understand and apply information from building plans and architectural drawings	D	Assessment process

Person Specification

Other		
The ability to travel around the county may be required.	E	Application Form
Willingness to work flexibly.	E	Application Form
Committed to safeguarding and promoting the welfare of children, young people and vulnerable adults.	E	Assessment process
Contribute to a positive working environment ensuring commitment to equality and diversity.	E	Assessment process