



## THE PERSON

### Senior Finance Business Partner- Monitoring

Criteria	Essential / Desirable	Method of Assessment
<b>Qualification</b>		
Level 2 standard of education (e.g. GCSE) or equivalent experience demonstrating basic numeracy and literacy.	E	Evidence to be provided
Qualified/ Finalist accountant (CCAB)	E	Evidence to be provided
<b>Knowledge &amp; Experience</b>		
Experience using Unit 4 ERP/ PowerBI	D	Interview
Experience in delivering month end work and analysis	D	Interview
Experience in Business Partnering	E	Interview
Experience of working independently and as part of a team	E	Interview
Experience of working on Forecasts and Budgeting	D	Interview
Experience of using information to solve problems.	D	Interview
<b>Skills &amp; Abilities</b>		
Ability to provide a sensitive, diplomatic and confidential service.	E	Interview
Experience with accounting software.	E	Interview
Good written and verbal communication skills.	E	Interview
Confident in using ICT systems such as Word, Excel, Outlook ( <i>may be role specific systems</i> ).	E	Interview
Able to work on own initiative with relevant supervision.	E	Interview
Excellent interpersonal skills, able to communicate effectively and professionally and remain calm and polite under pressure.	E	Interview

## Person Specification

Demonstrates attention to detail and works methodically, responding to changes to meet deadlines.	E	Interview
Able to help others acquire skills and experience.	D	Interview
<b>Other</b>		
Willingness to work flexibly.	E	Application Form
Committed to safeguarding and promoting the welfare of children, young people and vulnerable adults.	E	Application Form
Contribute to a positive working environment ensuring commitment to equality and diversity.	E	Application Form